

Revised January 1999

BY-LAWS COLBY GIRLS FAST PITCH ASSOCIATION

ARTICLE I

The name of this association shall be: Colby Girls Fast Pitch Association.

ARTICLE 11

Purpose

The purpose of this association shall be:

1. To promote the growth and sport of girls fast pitch softball.
2. To cooperate with the Amateur Softball Association for the good of the sport.

ARTICLE 11

Membership

Section 1. The charter members of this association and any person, firm, or corporation which shall hereafter become members as hereinafter provided shall constitute the membership of this association. There shall be seven classes of members as hereinafter defined.

la. Girls should play within their own age group. Exceptions to this may be made with approval of the board.

Section 2. 10 & Under Members. Any girl 10 (ten) years of age or younger shall be eligible for membership provided she:

- a. pays her annual membership fee
- b. participates in fund-raising activities.
- c. conducts herself in a manner which is not detrimental to this association and/or team.

Section 3. 12 & Under Members. Any girl 12 (twelve) years of age or younger shall be eligible for membership provided she:

- a. pays her annual membership fee
- b. participates in fund-raising activities.
- c. conducts herself in a manner which is not detrimental to this association and/or team.

Section 4. 14 & Under Members. Any girl 14 (fourteen) years of age or younger shall be eligible for membership provided she

- a. pays her annual membership fee
- b. participates in fund-raising activities.
- c. conducts herself in a manner which is not detrimental to this association and/or team.

Section 5. 16 & Under Members Any girl 16 (sixteen) years of age or younger (no residency requirement) shall be eligible for membership provided she

- a. pays her annual membership fee
- b. participates in fund-raising activities.
- c. conducts herself in a manner which is not detrimental to this association and/or team.

Section 6. 18 & Under Members. Any girl 18 (eighteen) years of age or younger (no residency requirement) shall be eligible for membership provided she

- a. pays her annual membership fee
- b. participates in fund-raising activities.
- c. conducts herself in a manner which is not detrimental to this association and/or team.

Section 7. Parents. A girl's mother and/or father are automatically members providing the girl is a member in good standing and provided the parent(s) is (are):

- a. supportive of the efforts of this association.
- b. supportive of the efforts of he/her/their daughter.

Section 8. Coaches. Any person who is a coach of a duly sanctioned team of this association is required to become a member of this association.

Section 9. Application for membership. All applications for membership in this association shall be in writing on the forms provided by this association and filed with the secretary. Membership becomes effective only when a signed application is presented to this association.

Section 10. Delinquency. Any member who shall fail to pay her (his) annual dues within 60 days after it is duly levied shall be considered to be suspended from membership. Be action of the board of directors at its next meeting such member may be expelled from membership.

Section 11. Reinstatement. Former members must make application for membership in the same manner as new members.

Section 12. Suspensions and expulsions. Any membership may be terminated for cause at any time. Cause may be violation of the by-laws or any agreement, rule, regulation, or practice duly adopted by this association, or any other conduct deemed prejudicial to the interests of this association. Any member being considered for termination shall be so notified and shall have the opportunity to appear and present any defense to the board of directors. Suspension or expulsion shall be by a majority vote of the board of directors.

ARTICLE IV Dues

Section 1. Each member shall pay dues as the board of directors shall determine.

Section 2. A change in the dues must be approved by two-thirds vote of the board of directors at a meeting duly convened and at which a quorum is present. Such vote shall be two-thirds of the entire board of directors.

Section 3. All dues are payable at the time the membership application is submitted to the association and delinquent as noted on the application.

Section 4. Dues will not be pro-rated for members joining after the first fund-raising activity of the year. Such members will pay the annual dues plus an amount to be determined by the board of directors. Such amount shall require a vote of and by two-thirds of the entire board of directors.

Section 5. Special assessments on membership may be levied by two-thirds vote of the voting members present at any regularly scheduled meeting of the association.

Section 6. Dues classifications are as follows: 10 & Under, 12 & Under, 14 & Under, 16 & Under, 18 & Under.

ARTICLE V Fiscal Year

Section 1. The fiscal year of this association shall commence on January 1 and end on December 31 of each year.

ARTICLE VI Officers

Section 1. The elective officers of this association shall be a president, a vice-president, secretary, treasurer, and business manager(s). Commencing with the annual meeting, these officers shall be elected and hold office for one (1) year or until their successors are duly elected.

Section 2. President. The president shall preside at board of directors meetings, the annual meeting and perform the usual duties incident to his office. The president shall, at the end of his term, serve as a member of the board of directors for one year.

A vacancy in the office of president shall be filled by the vice-president. A vacancy in any other office shall be filled by presidential appointment with the approval of the board of directors within 30 (thirty) days of such vacancy. Such appointee shall not serve beyond the following annual meeting unless then elected to the same or another office. The board of directors approval may be by telephone.

Section 3. Vice-president. The vice-president shall perform the duties of the president in the absence of the president, and shall succeed to the office of president in the event the president no longer fills the office.

Section 4. Secretary. The secretary shall give notice of all meetings and shall conduct the correspondence and keep such records of the association as are entrusted to the secretary. The secretary shall take minutes at all board of directors meeting, the annual meeting, and any other meeting the secretary shall be so instructed by the president or board of directors. Meeting notices shall be placed in the local paper.

The secretary shall, in a timely fashion, provide each officer and director a copy of the minutes of said meeting and keep one (1) copy in a permanent file. The same shall be done for the annual meeting and any other meeting the secretary is instructed to take minutes of.

Section 5. Treasurer. The treasurer shall receive and disburse funds of the association. All checks in disbursement of funds of the association shall be signed by the treasurer and countersigned by the president or vice-president. The treasurer shall have authority to endorse for deposit all checks and drafts payable to the association in a bank or banks approved by the board of directors. The treasurer shall keep regular books of accounts which shall be opened to inspection of any officer, director, or auditing committee. The treasurer shall report, at each regular meeting, money on hand, receipts, disbursements, money due, outstanding obligations, resources of the association, and fund raising records. The treasurer shall furnish a simple, but complete, financial statement of the membership at the annual meeting each year. The treasurer shall furnish, at the expense of the association, such bond as may be prescribed by the membership.

In the event that the treasurer is unable or unwilling to perform the duties of such offices for any reason, the president shall direct another officer or director to perform such duties.

Section 6. Business Manager. The business manager will maintain each girl's accounting concerning dues payable, membership forms, medical forms, and birth certificates. The business manager will coordinate those records with the team representatives at each level. The business manager shall provide to all parents of this association a roster of each of teams which shall include the girl's name, parents, address, and phone number. The coaches name, addresses, and phone number shall be included. This position will serve as tournament manager for local tournaments.

ARTICLE VII Directors

Section 1. The affairs of this association shall be managed by a board of elected directors consisting of a president, vice-president, secretary, treasurer, business

manager, and past-president, and by an appointed special advisor. The special advisor shall cast the tie-breaking vote.

Asked to be present at board meetings are a coach and designated team representative from each team. The coach or the team representative shall have one vote from January 1 to the annual meeting. Voting members can have only 3 unexcused absences per year. This results in dismissal from the board with the remaining members appointing a replacement. Excused absences include but aren't limited to: family obligations, church obligations, school functions, work, and absences that are known ahead of time and meet with the board approval.

Should this association appoint a person to be an advisor, hereafter to be known as "special advisor," to this association in providing expert or uncommon advise as regards softball, then such appointment shall be by two-thirds vote of the entire board of directors and the special advisor shall then be a member of the board of directors.

Section 2. The meetings of the board shall be on call by the president or may be called by any three (3) board members by notifying the remaining board members by mail or telephone. The location and purpose of the meeting will be specified in the notice of such meeting.

Section 3. Commencing with the annual meeting, all elected directors of this association shall be elected for a term of one (1) year. Election will be held on a date determined by the board of directors to allow the elected officers to be in position for the September meeting.

Section 4. Vacancies on the board of directors may be filled by presidential appointment with the approval of a majority of the remaining members of the board of directors.

Section 5. The board of directors shall have the power to suspend or dismiss, for cause, any officer or board of director, whether elected or appointed by the board of directors.

Section 6. A quorum of the board of directors shall consist of a majority thereof, but a smaller number shall adjourn to a subsequent date.

Section 7. The number of sanctioned teams of this association may, from time to time, increase or decrease, and Board of Director representation shall be abided by.

Section 8. Team representatives shall keep themselves informed on association affairs. Each team representative shall keep in touch with their respective members; represent the association members from their team at board meetings; and shall schedule and conduct team membership meetings when they deem it appropriate to do so.

Team representative duties shall include:

1. Organize girls for fund raising and keep an accurate accounting for each girl.
2. Turn over any and all monies to the association treasurer.
3. Disburse travel money and keep an accurate accounting of same.
4. Make phone calls and handle any correspondence needed as directed by coaches of their respective teams.
5. Work with the coaches and Association Board on the budget for the team.
6. Prepare records for year-end audit.
7. Provide information and/or pictures to the local paper for news coverage.

ARTICLE VIII Power of Directors

Section 1. The board of directors shall have the management of the business of the association and, in addition to the powers and authority conferred by these by-laws upon it, may exercise all such powers and do all such acts and things as may be exercised or done by the association.

Section 2. The board of directors shall make rules and regulations for the effective management of the business of this association.

Section 3. The board of directors shall make rules and regulations for the effective operation of the duly sanctioned teams of this association.

Section 4. The board shall appoint the coaches for the teams after reviewing their application and/or interviewing them.

ARTICLE IX Nominations and Elections

Section 1. At least 30 days prior to the annual meeting of the association, the nominating committee shall return a slate of officers and directors for election at the annual meeting.

Section 2. Beginning with the annual meeting of 1993, the nominating committee shall arrange the name of all candidates nominated on a ballot in the following order: president, vice-president, secretary, treasurer, and business manager. This does not interfere with the right of members to make nominations from the floor.

Section 3. The president shall appoint a committee of not less than two (2) voting members who shall have supervision of the election.

Section 4. Among all members of the association, only parents, special advisor, and coaches have voting privileges.

ARTICLE X Meetings of the Association

Section 1. The times and places of regular meetings and the annual meeting shall be determined by the board of directors.

Section 2. Special meetings shall be held when called by the president at any time; or may be called upon the request of 10 (ten) or more voting members after stating the purpose of the meeting.

Section 3. At least fifteen (15) voting members in good standing shall constitute a quorum at any meeting of this association.

Section 4. The proceedings of all meetings of the association shall be governed by and conducted in accordance with "Roberts Rules of Order".

ARTICLE XI Committees

Section 1. The president shall appoint such committees as shall be deemed necessary or advisable to carry on the work of the association except such elective committees as may from time to time be voted by the association.

Section 2. The following committees shall be appointed each year by the president as needed:

1. Public Relations Committee
2. Membership Committee
3. Fund Raising Committee
4. Nominating Committee
5. Auditing Committee

The president shall determine the number of members of each committee, provided no committee shall consist of less than three (3) members. The president shall designate the chairman of each committee.

ARTICLE XII Revenues and Disbursements

Section 1. No appropriations or expenditures of money shall be made except by approval of the board of directors of this association. No officer, director, committee member, or member of the association shall contract any obligations or incur any debt in behalf of the association or in any way render it liable unless specifically authorized by vote of the board of directors of the association.

All disbursements for the association shall be made by check and all checks shall be signed by two (2) officers.

Section 2. The funds of this association, from whatever source derived, shall not be distributed or paid to its members unless specifically authorized by the board of directors. The funds of this association shall be kept and used only for the purpose of the association as set forth in the articles of the association.

ARTICLE XIII Amendments

Section 1. These by-laws may be revised, altered, repealed, or amended at any meeting of the association by vote of two-thirds of those present and voting at any such meeting, provided that ten (10) days notice of the proposed action shall have been given to the members of the association in the notice of such meeting.

ARTICLE XIV Code of Ethics/Rules/Regulations For All Members of the Association

Section 1. Practices. This is a very important part of the game. Attendance will be taken at all practices and games. The only valid excuses are as follows: family obligations, church obligations, school functions, work, absences that are known ahead of time and meet with the coaches approval.

While these excuses are valid, we do expect you to do your best to notify the coaches as far ahead of time as possible. Also try to schedule as many obligations as possible around team practices and games. Remember the team and coaches are counting on you. This is an obligation you have chosen to take on. Also, any unexcused absences can allow other ladies the opportunity to take your position and will effect the playing time of anyone. We expect hustle, lots of enthusiasm, and dedication.

Section 2. Attitude. We want positive thinkers on our team. Positive ball players are winners. Pouting on the field or on the bench is a sign of weakness. Negative attitudes lead to defeat. Do your part, the team is everybody, not just nine on the field. We will be making suggestions to each and everyone of you, they are meant to improve your game not to upset you.

Section 3. Loyalty. Team loyalty is essential for a winning program. Players must not criticize teammates or coaches. For our program to be successful, we must have a team effort. Remember it is the coach's job to manage. That is, to decide who plays where and when.

Section 4. Behavior. You are expected to act appropriately, both on and off the field. You are representing your family, your team, your sponsor, and Colby. Poor sportsmanship and misbehavior will not be allowed. Appropriate action will be taken for misconduct.

a. Any offense against the law is also an offense against the team. While all indiscretions affect you and your family, they also affect the reputation of the CGFPA.

b. There will be no alcohol, smoking, or drug usage allowed during the games, practices, or on out-of-town tournament trips. This is one indiscretion that will result in automatic suspension from the team.

Section 5. Conduct. The following applies to games as well as practices:

a. be on time

b. warm-up properly (as a team)

c. do not belittle the other teams players. Encourage don't discourage our own players

d. compliment good plays

e. emotions - control them

f. do not throw equipment, this includes helmets, bats, etc.

g. do not loiter around the concession stand or flirt with boys during warm-up, practice, or games. Think softball.

Section 6. Confidence. We want to build your confidence. Believe in your teammates and above all in yourself. Look and act like champions. Think positive.

Section 7. Traveling Rules and Information

a. Parents will do the driving. Girls will not drive at anytime.

b. Room assignments will be made by coaches.

c. No running around, horse play, or other things that will bring discredit to the team.

d. Curfew and lights out including TV. will generally be at 11:00 pm

Section 8. Parent Participation. All parents should communicate words of encouragement to each team member. NO CRITICISM. No parent should openly criticize a coach around other parents or players. If a parent has a problem, they should come directly to the coach involved. Also the parents should let the coaches do their jobs -- "NO COACHING FROM THE FANS." A team will thrive on positive input and disintegrate on negative garbage. Interference with the decision making process of the coach is discouraged, and will not be tolerated.

Section 9. Refund Policy. If a young lady decides to quit the team for any reason other than the following valid reason (e.g.. moving, injury, or sickness) no money will be refunded.

Section 10. Goals To give each young lady a chance to learn how to play softball, have fun, work together, be proud, and feel good about themselves.

We feel these young ladies are very special and should reflect the image of a dedicated athlete. Good sportsmanship, cleanliness in mind and body is something we all strive for.